



Catalyst Grants Program Phase I Application Coversheet

Please refer to the Program Guidelines before applying.

General Information

Principal Investigator:	College:	Department:
Co-Principal Investigator:	College:	Department:
Co-Principal Investigator:	College:	Department:
Co-Principal Investigator:	College:	Department:

Program Title:

Project Period:
(Must be contained between July 1 through May 31)

Amount Requested:

Project Summary

Limit the Project Summary to 250 words. Be sure to address the intellectual merits and broader impacts of the program, as described in Section A.5.2.a of the Phase I Catalyst Grants Program Guidelines.

Detailed Project Information

Phase I Catalyst Grants Program Awards will aid faculty members in establishing research/scholarly programs that will be competitive for significant external grants. Please complete the following information, providing additional detail as needed. Detailed information on proposal preparation and submission, eligibility requirements, restrictions on software and equipment, and other budgetary/programmatic information may be found in the full text of the Phase I Catalyst Grants Program Guidelines.

1. Please classify the project into one of the following categories:

Initiate/promote multidisciplinary research and creative activities

Purchase computer hardware/software, research equipment, and/or update existing equipment

Provide “seed” support to establish or redirect scholarly activities and/or initiate investigations into new and emerging areas of study

Other:

2. What is the present stage of the program (e.g. planning stage, 1/2 completed, etc.)?

3. A complete peer-review quality proposal written in the format of the funding agency or sponsor expected to fund the research described, and for which the proposal will be subsequently submitted, should accompany this application. Please identify the funding agency or sponsor that would be expected to fund the program and make certain that the proposal is written according to the guidelines of this potential funding source.

Potential Funding Agency or Sponsor:

Potential Sponsor’s Funding Program or Solicitation:

Expected Submission Date for External Proposal:

4. If computer hardware is being requested, please justify requested the equipment in the space provided and explain why current University computing facilities are inadequate for this particular project.
5. If research equipment is being requested, please provide three bids in the space provided below and attach copies at the end of this application. Include estimated costs to operate and maintain the equipment and how these costs will be covered.
6. If startup funds exist, please include information on the use of startup funds in the space provided below and specify why the request detailed in the proposal could not be accommodated by the use of these funds.

7. Has this or a related program of study received prior University support through institutional funding programs, including but not limited to the Faculty Research Committee? If yes, please describe the institutional funding program(s), the amount awarded and the year the award was received.

Yes No

Institutional Funding Program	Amount Requested	Year of Award
A.		
B.		
C.		
D.		

8. Please describe all proposals recently submitted, including those submitted to external agencies and consideration of institutional funding. For each, please indicate if the proposals were funded or unfunded. In such cases, include a copy of the final programmatic report provided to the sponsor at the end of this application.

Funding Agency or Sponsor	Amount Requested	Funded or Unfunded
A.		
B.		
C.		
D.		

Similar to all external proposals, Principal Investigators should work closely with their Grant Coordinator to prepare detailed budgets and route proposals through the Office of Research Services and Sponsored Programs well in advance of the application deadline. Incomplete or unapproved proposals will not be forwarded for consideration of funding.

Please see the full text of this Phase I Catalyst Grants Program Guidelines for detailed information on proposal preparation and submission.

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