Technical Specifications and Usage Procedures and Policies

Contact Technical Director Peter Davis at 912.478.7916 with questions regarding technical specifications and technical policies and procedures.

Artist/Stage Entrance and Loading Dock are located off Chandler Road at rear of Performing Arts Center.

Specifications Last Modified: July 2011

CURRENT PROCEDURES AND POLICIES

1. TRUCKS: Trucks are to be turned off while in the dock.

2. SMOKING: There is no smoking in the entire theater complex.

3. EXPECTATIONS: Every space reserved for your event will have been cleaned to the best of our abilities. It is expected that when these spaces are vacated they are to be returned to the condition they were found. Garbage is to be put in proper receptacles. Any furniture moved should be restored to original configuration.

4. EMERGENCIES: FIRE ALARM - In the event the fire alarm activates, all actors and staff are to follow instructions and leave the building as quickly as possible. The Production Manager or Stage Manager is to take an account of all personnel and report any missing member to the House Manager or Technical Director.

5. ARTIST ENTRANCE: All actors and staff must sign in at the Artist Entrance. No visitors are allowed past the entrance.

6. STAGEHANDS: All events in Performing Arts Center require the use of stagehands. Labor is to be arranged through the Technical Director. At no point in time will anyone allowed in the space without a member of the Performing Arts Center staff.

7. LIQUIDS/FOOD: There is to be NO LIQUIDS OR FOOD on stage or in the house, other than what is required for working props.

8. SCENERY: Scenery must arrive at the Performing Arts Center performance ready. Minor touch-up may be done in the loading dock area with permission from Technical Director.

9. STAGE FLOOR: Screwing into the stage floor, may be done with advance notice. All Lag Bolting must be pre-drilled. All holes must be filled with appropriate material upon strike, load-out.

10. PYRO/SPECIAL EFFECTS (Smoke, Fog, Haze/Open Flame): All effects must be approved by the technical facilities director. All pyrotechnic devices and effects must comply with NFPA 1126 Standard for use of Pyrotechnics before proximate Audience. All FLAME EFFECTS must comply with NGPA 160, 2001 edition standard for FLAME EFFECTS before an audience.
11. DRESSING ROOMS: Please contact the Technical Director with dressing room requirements and assignments.

12. HOUSE EQUIPMENT: Items such as chairs, tables, pianos, etc., are not to be used as scenery or props for your production or event.

13. HOUSE PLOTS: A standard lighting/soft goods house plot will be hung. At the end of the final performance, part of the responsibilities of the promoter is to have the stagehands return the lighting/soft goods to standard plot during your load out or at a specified time.

14. TOWERS: Stage electric towers (booms, torms) over 12' must be tied to the grid with your line (grid height - 55’ 6”).

15. RESTRICTED AREAS: Only authorized personnel are allowed on catwalks, grids, and in control or dimmer rooms.

16. MERCHANDISE SALES: All merchandise sales must be contracted with the Director prior to your load-in. A House commission is required for ALL sales. After sales are approved the House Manager will assist you with a sales location in the lobby.

17. RECORDING DEVICES: It is expected that you will abide by Stage and Federal Copy Right Laws if your event is to be recorded in any manner. Prior to the event, the Event Coordinator is to be informed of all times a recording will happen. Audience members will not be allowed to bring in any recording devices.

18. FRONT OF HOUSE: All FOH information is to be arranged through the House Manager. Programs must include FOH information sheet. Reminder: The Performing Arts Center is not liable for loss of or damage to personal property.

STAGE DIMENSIONS
Proscenium: Width 50’ Adjustable to 40’ Height 24
Depth: Curtain line to back wall = 36’
Curtain line to last line = 33’-7”
First line to last line = 32’-10”
Distance from edge of stage to Act Curtain line = 28’
Height of grid from stage floor = 55’-3” Gridiron to roof = 7’
Width of stage from SL wall to locking rail SR = 78’
Stage Center to SL fly gallery = 33’
Stage Center to SR fly gallery = 33’
Height under fly galleries = 26’
Offstage space SL = 8’
Offstage space SR = 3’-9” Stage Floor (including wing space): Robbins Bio-Cushion Maple Floor.
No nailing or screwing into the stage floor.
LIGHTING INSTRUMENT INVENTORY IN HOUSE PLOT

QUANTITY, 20 | INSTRUMENT, 6” Fresnel | WATTAGE, 1kw

QUANTITY, 25 | INSTRUMENT, Strand 8” Fresnel | WATTAGE, 2kw

QUANTITY, 63 | INSTRUMENT, PAR Vnsp,nsp,mfl,wfl l | WATTAGE, 575kw

QUANTITY, 23 | INSTRUMENT, Shakespeare 10° ellipsoidal | WATTAGE, 575kw

QUANTITY, 53 | INSTRUMENT, Shakespeare 20° ellipsoidal | WATTAGE, 575kw

QUANTITY, 50 | INSTRUMENT, Shakespeare 30° ellipsoidal | WATTAGE, 575kw

QUANTITY, 10 | INSTRUMENT, Shakespeare 40° ellipsoidal | WATTAGE, 575kw

QUANTITY, 6 | INSTRUMENT, T-3’ cyc lights (3 CIRCUITS) | WATTAGE, 1kw

QUANTITY, 8 | INSTRUMENT, T-3’ cyc lights (4 CIRCUITS) | WATTAGE, 1kw

MICROPHONE INVENTORY

MANUFACTURE//QUANTITY, SHURE / 5 | DESCRIPTION, PODIUM MIC.; | MODEL, LM300AL

MANUFACTURE//QUANTITY, SHURE / 3 | DESCRIPTION, WIRELESS HAND HELD | MODEL, LX2/BETA 58

MANUFACTURE//QUANTITY, SHURE / 8 | DESCRIPTION, MICROPHONE | MODEL, SM 57-LC

MANUFACTURE//QUANTITY, SHURE / 4 | DESCRIPTION, MICROPHONE | MODEL, SM 57-LC

MANUFACTURE//QUANTITY, WILLIAMS / 6 | DESCRIPTION, PERSONAL PA RECEIVERS | MODEL, 759

MANUFACTURE//QUANTITY, SENNHEISER / 4 | DESCRIPTION, WIRELESS LAVALIER | MODEL, EW-512

MANUFACTURE//QUANTITY, CROWN / 6 | DESCRIPTION, FLOOR MICROPHONE | MODEL, PCC-160

MANUFACTURE//QUANTITY, CLEAR-COM / 10 | DESCRIPTION, SINGLE CHANNEL BELT PACK | MODEL, 501

MANUFACTURE//QUANTITY, CLEAR-COM / 10 | DESCRIPTION, SINGLE MUFF HEADSET | MODEL, CC-95

MANUFACTURE//QUANTITY, / 37 | DESCRIPTION, 25’ MICROPHONE CABLE

MANUFACTURE//QUANTITY, / 1 | DESCRIPTION, 50’ MICROPHONE CABLE
PIANOS:
1 (9 Foot) Steinway "D" Concert Grand
1 (52 inch) Steinway Upright

PROJECTION:
Picture sheet - 17' feet high x 21' feet wide (see hanging plot for location).

ORCHESTRA EQUIPMENT:
100 chairs
80 music stands
50 music stand lights
1 conductor stands
1 conductor platforms
1 string bass stools
3-4'x8'x16" Risers
3-4'x8'x24" Risers
4-4'x8'x30' Risers

MISCELLANEOUS:
2 speaker's podium
30' "Genie" personnel lift.
5- Wenger 4-step choral risers
Harlequin Dance Floor.

LOADING DOCK:
Inside, enclosed and climate controlled, stage level, 35' from SL to loading doors. Will accommodate two tractor trailers. Loading doors are 8'w x 8'h. Dock to stage doors are 11'w x 16'h. Dock height from street level: 4'. One bay has dock leveller. Other dock plates available. No parking facilities at or in loading area.

ORCHESTRA LIFT:
Single elevator with removable audience seating. The lift is 8' at center x 30'. Entrance frome house. No food, drink or smoking allowed on the main stage and in the orchestra pit or adjacent areas. Prop food and smoking excluded.

ORCHESTRA SHELL:
Consists of 10 - 24' high x 10' wide towers. Three ceiling panels over the stage. Orchestra shell can be placed for chamber group, orchestra or orchestra with chorus to name a few.

RIGGING:
See hanging plot for details. 52 sets of counterweight lines (6" centers)-arbor capacity 1500 lbs.
Length of battens: 56', 50'-6' of travel, low point 4' off stage floor.
Fly Galleries: SR and SL, 27' above stage floor - both with pinrails.
Locking Rails: SR fly gallery, Floor SR
Loading Levels: stage right - 51'-0"
SOFT GOODS:
See Hanging Plot
Act Curtain vertical rising, also traveller
6 pair black legs 10’ wide x 24’ high
7 black borders 56’ wide x 8’ high
2 2-piece black backdrops (28’ wide x 24’ high, each piece), mounted on traveler tracks.

ELECTRICAL INFORMATION:
DMX Connections are located throughout facility
2 - 400 amp, A.C. 60 cycle 3 phase, 5 wire, 120/208 volts
Control Board located in Booth, Rear of House.
Lighting Control - ETC EXPRESS 250
260 dimmers @ 2.4kw; dimmer per circuit.
See Blue Line drawings for locations, house plot hanging.

ACCESSORIES:
QUANTITY, 15 | DESCRIPTION, 6’ BARN DOORS
QUANTITY, 15 | DESCRIPTION, 8’ BARN DOORS
QUANTITY, 5 | DESCRIPTION, 6’ TOP HATS
QUANTITY, 2 | DESCRIPTION, 2 - Strong Super trouper short throw Xenon follow spots 2000 watts
NOTE: All instruments have quartz lamps with grounded stage pin connectors. All ellipsoidals have pattern slots.

INTERCOM:
Clear- Com intercom paging and monitoring system to all rooms and areas.

SOUND SYSTEM:
Soundcraft Series II 40 Channel
Rane Graphic Equalizers
Crown Com-Tech Power amplifiers
EAW Cluster and Flown Left and Right Channels with Subs
Yamaha SPX990 Effects
Playback Inventory
Marantz PMD510 Dual Well Cassette Deck
Sony PCM-R300 Digital Audio Recorder
Marantz PMD320 Compact Disc Player
Microphone Inventory

DRESSING ROOM DESCRIPTION:
All dressing rooms are equipped with lights and mirrors, wardrobe racks, and chairs. Showers, sinks, and toilet rooms are attached by a connecting hallway. Dressing Room A-4 people
Dressing Room B-4 people
Make-up A-10 people
Make-up B-10 people
Make-up C-10 people
Rehearsal Room
DRESSING ROOM DESCRIPTION:
8 Portable costume racks
2 Work tables
2 Irons/Ironing Boards
1 Commercial Steamer
One washer and dryer