PHOTOGRAPHY POLICY
Photography Session

The Garden exists for the scientific, educational and cultural enjoyment of visitors.

Are you receiving payment for your services as a photographer?

OR

Rendering services typically provided by a professional photographer?

OR

Taking photographs of more than 5 people?

If so:

1. Call the Garden at (912) 478-1149 to make a reservation. The Garden is available for photographic use between 9:30 am - 6:30 pm. (9:30 am - 5:30 pm during the off-season)

   Sessions must finish and all parties must exit the Garden by 7 pm (5:30 during the off-season), when Garden grounds, facilities, and gates are closed and locked.

2. Pay the Photography Fee, in advance ($50.00/hour).
   Reservations and pre-paid permit fees must be paid over the phone or in person by credit card or check.

3. Pick up the Photographer ID Tag at our office prior to your shoot. Tag must be worn during shoot to avoid interruption by Garden staff.

4. Enjoy your use of the Garden and follow the Photography Policy (on the reverse).

* Any groups of more than 10, require special arrangements. This also applies to any corporate or commercial photography. Please call (912) 871-1149.

** The Garden is not available for high school prom photo shoots.

BOTANIC GARDEN
at GEORGIA SOUTHERN UNIVERSITY
The Garden exists for the scientific, educational and cultural enjoyment of visitors.

DO stay on the paths. Even if a bed looks empty, something may be sprouting below the surface. When in doubt, please stay out!

DO keep in mind that this is a plant museum. Do not pick flowers, leaves or any plantings growing in the Garden.

DO NOT bring furniture, pets, or other props.

DO NOT block paths or beds and avoid making excessive noise, including the use of noisy toys.

DO NOT climb or pose subjects in planting beds, trees, on fences, buildings, or any structure in the Garden.

DO NOT remove plantings, signage, or displays.

DO NOT leave your items unattended.

DO NOT ask staff to open buildings, restrooms or wait for you--staff is working to keep the Garden beautiful.

Rain and Cancellations
If it rains on the day of your photography reservation, the Garden will be happy to reschedule the session. No fees will be refunded.

Liability
The Garden is not responsible for any damages or losses to equipment or personal items belonging to photographers or clients.

Damages to Collections
The Director will determine cost of repair or replacement. You will be billed.

Credit and Recognition
The Garden requires the following location credit:
“Botanic Garden at Georgia Southern University; Statesboro, GA”

Photographers are encouraged to submit Garden images for promotional materials, webpage design, in broadcast, and in any other public medium. Credit for the images is at the Garden’s discretion. In some cases, photo credit may not be feasible due to design, space or size.

Name

Signature

Date