

**Georgia Southern University**  
**Senate Executive Committee Meeting Minutes**  
**November 20, 2000**  
**8:00 – 9:00 AM**  
**President's Conference Room**

**Members Present:** Dr. Kathleen Koon (CHPS), Dr. Mark Kostin (COE), Dr. Jill Martin (COBA), Dr. Candy B. K. Schille (SEC Chair), Mr. Charles Skewis (LIB), Dr. Janie Wilson (CLASS)

**Agenda Items:**

1. **Discussion of November 29, 2000 Faculty Senate meeting agenda items.**  
Following a discussion, it was decided that the presentation of the proposed B.S. in Information Technology recently approved by the University Undergraduate Council will be handled as a separate agenda item because the minutes of the Councils most recent meeting were not posted on the website ten working days in advance of the Senate meeting. The agenda items were further discussed and a revised draft will be distributed to members of the SEC for final approval prior to being electronically distributed to the members of the senate.
2. **Protocol for deliberation of agenda items at Senate meetings.**  
The following process for constructing a protocol for Senate meeting deliberations was proposed by the SEC:
  - a. Start a discussion on the listserv (e.g. limiting discussion or debate, limiting the number of times a senator may speak during discussion of an agenda item, Senate meeting time limits, reconfiguration of tables at meetings, etc.)
  - b. SEC to construct a draft of protocol to be electronically disseminated to senators for the purposes of soliciting feedback
  - c. SEC to revise draft of protocol for action at a future senate meeting
3. **Membership on senate standing committees.**  
At the next SEC meeting, membership on standing committees based on the recently approved bylaws will be discussed.

*Next SEC Meeting: Tuesday November 28, 2000, 1:00 PM*  
*President's Conference Room*

Respectfully submitted,  
Mark Kostin, SEC Member, COE