

## Setting Selective Release Criteria

Selective Release Map allows you to control the release of components on three levels:

- ✓ component availability
- ✓ link visibility
- ✓ release criteria

### **Component Availability: Yes or No**

If the component's availability is Yes, the component is available to students providing all other criteria are satisfied. If the component's availability is set to No, all instances of the component are unavailable to students. When you set a component's availability to Yes, by default the link becomes Visible. When you set a component's availability to No, by default the link becomes Hidden.

*Example:* You can create a quiz and add a link on the Home Page, but set its availability to No until you are ready to release the quiz. Since the component is not available, the quiz will not be visible on the Home Page nor will it be accessible from within the Assessments tool.

### **Link Visibility: Visible or Hidden**

Link visibility allows you to set links to components on the Home Page and other organizer pages as Visible or Hidden.

*Example:* You can create all assignments for the course and have their availability set to Yes so that they are all available from within the Assignments tool. But you may want to set the link visibility for all but one to Hidden to have only one assignment at a time available from the Home Page or organizer page.

### **Release Criteria: Make components available to students only if specified criteria are satisfied**

*NOTE: Release criteria can only be set by Section Designers and Section Instructors.*

Specify release criteria for course components if you want the component to be available only under certain circumstances. Release criteria can be based on date, member, group, or Grade Book data. You can also combine criteria to create equations called expressions.

*IMPORTANT: If you set release criteria for a component, you must set the component availability to Yes, which means that the component will become available, but only when the release criteria is satisfied. If the component availability is set to No, the component will not become available because both the availability and the release criteria must be satisfied.*

Example:


- ✓ You can set release criteria to make a quiz available to students who have passed two quizzes.
- ✓ You can set release criteria to make a quiz available to students who have passed two quizzes or students who have passed one quiz and one assignment.
- ✓ You can set release criteria to make a quiz available to students who have passed two quizzes and are members of a specific Grade Book group.
- ✓ You can set release criteria to make an assignment available between specified dates and to students who received over 60% as a midterm grade.



















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### To Access the Selective Release Map

1. Click the Teach tab, and then click the Tool View subtab.
2. Then click the Selective Release Map link.

To make organizer pages and links available to users, the following must be satisfied:

1. The component's availability must be set to Yes.
2. The release criteria must be satisfied. To view or edit release criteria, click .
3. The link visibility must be set to Visible.

Organizer Pages and Links		Release Criteria for Associated Components			
Title	Link Visibility	Linked to	Available	Release Criteria	Actions ?
<b>Home Page</b>					
How to Begin this Course	Visible		Yes	--	
Syllabus	Visible		Yes	--	
Vista Orientation	Visible		Yes	--	
Release Course Materials Agreement	Visible		Yes	--	
Group Members	Visible		Yes	--	
Discussion Instructions for Units	Visible		Yes	--	
Journal	Visible		Yes	--	
Pre- Unit Material	Visible		Yes	--	
<b>Units</b>	Visible		Yes	--	
<b>Technical Requirements and Help</b>	Visible		Yes	--	

## Setting Component Availability

### To Set Component Availability

1. From the Selective Release Map, locate the content that you wish to change the availability for.
2. Then look in the Available column and click the **corresponding status indicator**. Clicking No will change the status to Yes. Clicking Yes will change the status to No.

### To Set Link Visibility

1. From the Selective Release Map, if you do not want the icon to be visible, locate the icon that you wish to change the visibility for.
2. Then look in the Visibility column and click the **corresponding status indicator**. Clicking Visible will change the status to Hidden. Clicking Hidden will change the status to Visible.

### To Set Release Criteria

1. From the Selective Release Map, click **Set Release Criteria button**  in the Actions column that corresponds to the appropriate component.

Teach Vista Training - Tracy Adkins Section

Tool View

Set Release Criteria for: Discussion Instructions for Units

No release criteria have been specified. Please use the controls below to specify release criteria.

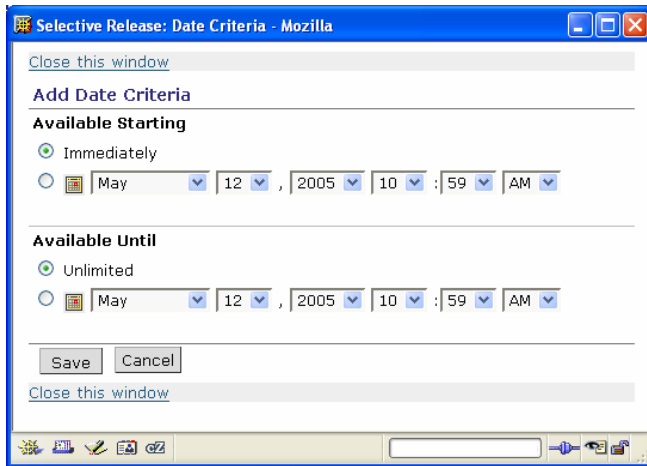
Select Criteria to Add:

2. Select the appropriate button(s) for setting criteria and create selective release expressions.

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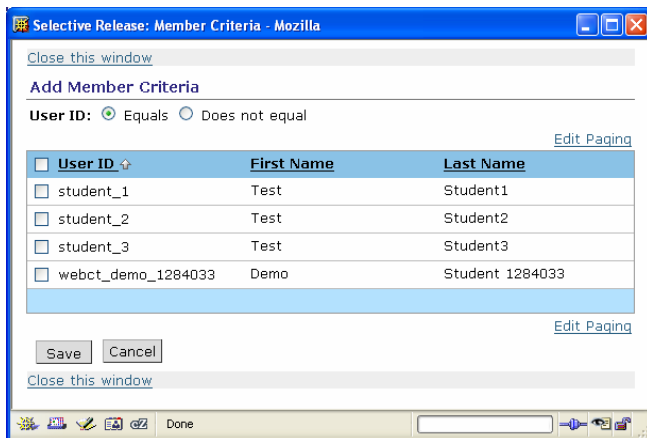
NOTE: You can set as many criteria at this step as you like. For example you can set Date criteria and Grade Book criteria for the same component.

- a. Click **Date** to set release criteria based on dates.



In the Add Date Criteria window, *select an Available Starting and Available Until date and time or choose the **Immediately/Unlimited** radio button to give/remove access to the component. Then click **Save**.*

- b. Click **Member** to set release criteria for certain members.

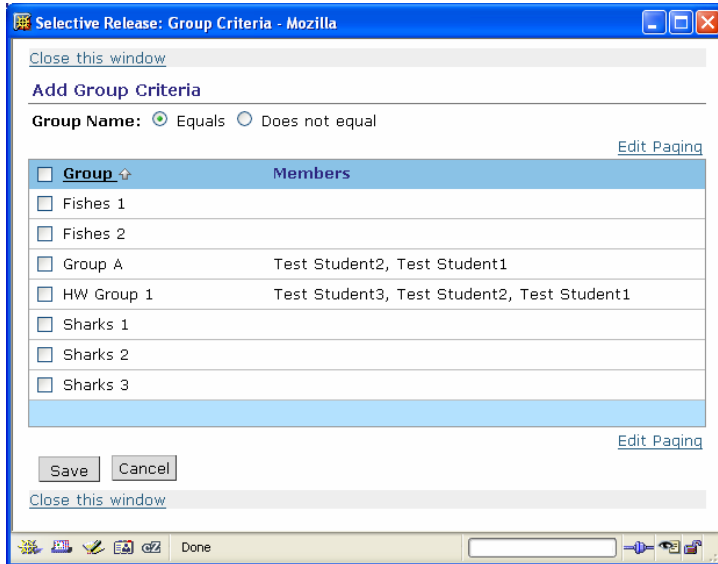


<input type="checkbox"/> User ID	First Name	Last Name
<input type="checkbox"/> student_1	Test	Student1
<input type="checkbox"/> student_2	Test	Student2
<input type="checkbox"/> student_3	Test	Student3
<input type="checkbox"/> webct_demo_1284033	Demo	Student 1284033

In the Add Member Criteria window, select the **Equals** or **Does not Equal** radio button. Then *select the check box(es) that correspond to the members that you wish to release or not release the component to. Then click **Save**.*

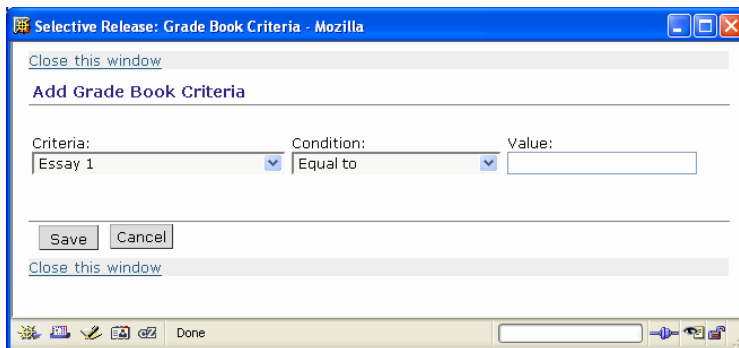
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- c. Click **Group** to set release criteria based on group membership.



In the Add Group Criteria window, select the **Equals** or **Does not Equal** radio button. Then *select the check box(es) that correspond to the groups that you wish to release or not release the component to.* Then click **Save**.

- d. Click **Grade Book** to set release criteria based on values in the grade book.



In the Add Grade Book Criteria window, click the **Criteria drop down list** and *select the column* you want to base your criteria on. Then click the **Compares to drop down list** and *select the comparison method* to be used. Next, *enter the value* you wish to base the release criteria on in the Value box. Finally, click **Save**.

3. On the Selective Release Criteria screen *select the drop down list(s)* in the Join column to choose how to join the criteria together. From each of the drop down list(s) select **AND** or **OR**.
4. Then click **Save**.

### To Determine the Components that are Available to a Member

1. Click the **Members tab** on the Selective Release Map.
2. Then *click the User ID of the member* you would like to check availability for.

## **Quick Tips**

There are two levels for releasing assessments and assignments.

### **Assessments**

An assessment icon or link can be made visible or not visible with selective release criteria.

This is different from the start and end date for taking a quiz.

It is typically sufficient to set the start and end date via quiz settings. It is not necessary to set additional selective release criteria.

### **Assignments**

An assignment icon or link can be made visible or not visible with selective release criteria. This is different from setting an assignment due date.

When dealing with assignment availability you should probably set the release criteria to make the assignment icon/link available and then use the assignment due date setting to close the assignment out. If you choose not to set the release criteria to make the assignment icon/link available the assignment is available on day one up until the due date.

### **Other Course Materials**

Learning modules, content files, discussions, chats, and URLs can be made accessible or not via the selective release map. There are no other special settings for availability on these types of content. For instance, if you want a learning module to be available after Oct. 1 then I would use the selective release map.