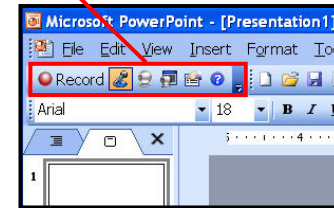


3 Ways to Record PowerPoint

From within PowerPoint

1

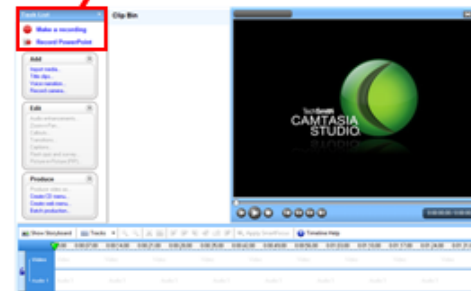
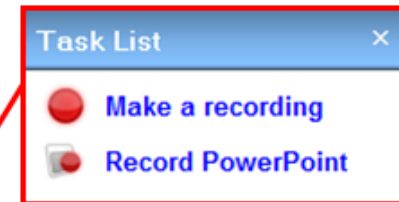


From within Camtasia Studio

2



3



Recording from PowerPoint 2007

Click on the Add-Ins tab to see the Camtasia Studio toolbar

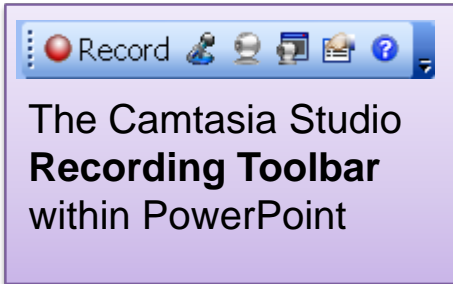
1



2



Setting Up for Recording



Begins recording your PowerPoint Presentation.



Records Audio for the PowerPoint slides.



Records Camera with the PowerPoint Presentation.



Displays the **Camera Preview** during recording.



Click the **Recording options** icon to set up specific options for recording, including:

- Records the mouse cursor
- Video and Audio Format
- Audio source
- Camera Setup
- Hotkeys for Record/Pause and Stop



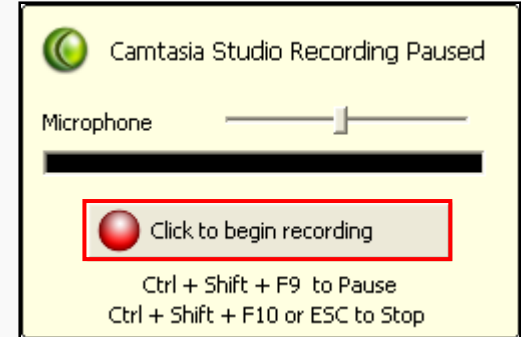
Opens **help topic** for more information.

During Recording

1. Click record to launch the Slideshow.



2. Check the microphone input level. When ready, select the **Click to begin recording** button or use the hotkeys.



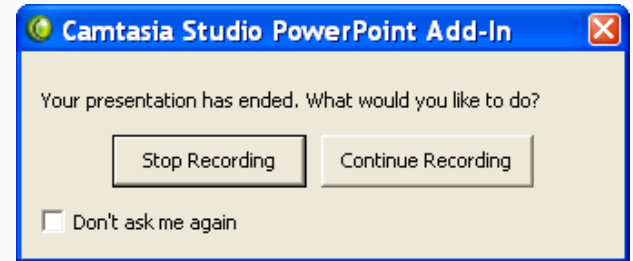
3. Control the PowerPoint presentation normally during the recording.

4. Press **Esc** to stop recording.



After Recording

1. At the end of the recording; choose whether to **Stop Recording** or **Continue Recording**.



If you choose to Continue Recording, click the Stop Recording button in the PowerPoint recording toolbar.

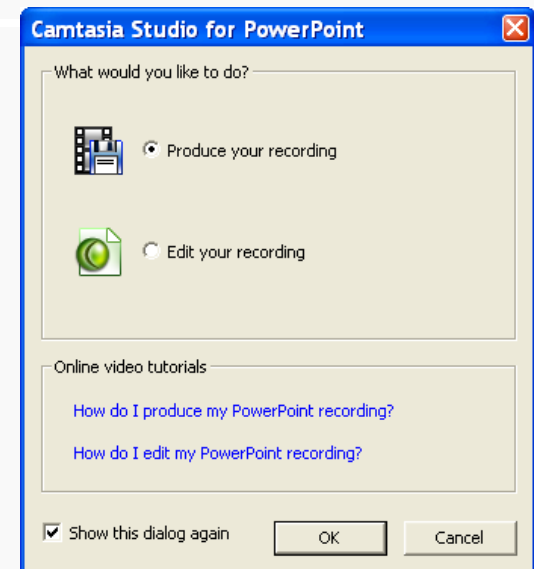


2. After you save the file, choose whether to:

- Produce your recording.

or

- Edit your recording before producing it.

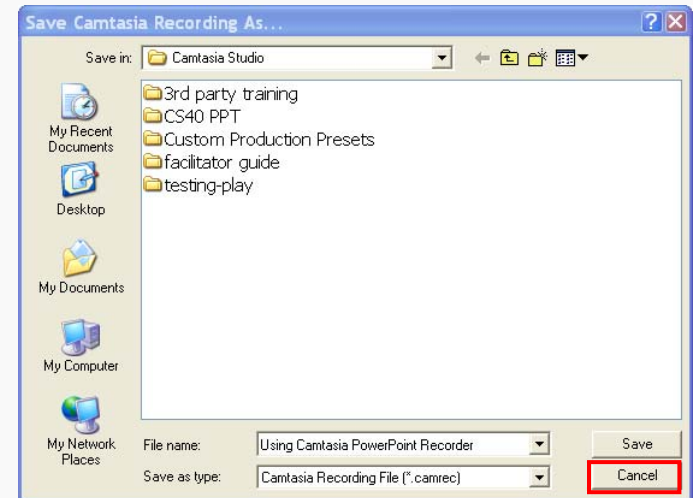


Cancelling a Recording

1. Press



2. When the *Save Camtasia Recording As...* dialog box appears, click **Cancel**.



3. When the dialog box appears asking if you are sure you want to delete the current video capture, click **Yes**.

