

Academic Advisement Council
Minutes from the January 5, 2009 Meeting
President's Conference Room
Marvin Pittman Administration Building
1 p.m. to 4 p.m.

Present: A. Heaston (Chair), H. Browning, V. Burden, O. Edenfield (for O. Onyile), M. Hale, M. Lombardi, V. Miller, E. Murkison, J. O'Brien, V. Richards, K. Robinson, C. Thompson, L. Vance, B. Williams, and C. Griffith (Recorder)

Guest: E. Campbell

SOAR

- SOAR S
 - Projections (as of 1/2/09)
 - *Freshmen: 121 to 169 (SP07—128; SP08—116; Ave. 122)
 - *Transfers: 356 to 429 (SP07—307; SP08—378; Ave. 342.5)
 - *Total: 477 to 598 (SP07—435; SP08—494; Ave. 464.5)
 - After reviewing the projections for SOAR S, coordinators were reminded to monitor the SOAR S enrollment reports on a daily basis.
 - Schedule
 - *Academic College Session—9:35 - 10:20 a.m.
 - *Transfers (including Golden Tickets)
 - √ 1:10 - 1:35 p.m.—MyGeorgiaSouthern (RU Theater)
 - √ 1:40 p.m.—Advisement (not preadvised) or Registration
 - *Freshmen
 - √ 1p.m.—Advisement (dismiss by 1:35 p.m.)
 - √ 1:40 - 2:05 p.m.—MyGeorgiaSouthern (RU Theater)
 - All freshmen should be held and released together at 1:35 p.m.
 - Golden Tickets due—January 7th (to Kevin Chambers, Lewis Hall)
 - Early Transfer Advisement Report due—January 8th

The change of major station will be staffed by CHHS, COE, and COBA starting at 8 a.m. (concession stand). CHHS will collect all freshmen change of major forms and hold for FYE pick up. COE will collect all transfer student change of major forms and deliver appropriately with copies to the Registrar's Office.

Given the time constraints, coordinators agreed to advise students for the spring only, but promote summer enrollment. Students should be advised for summer when they come to the advisement centers to be advised for fall 2009.

Since the majority of transfer students have been pre-advised for both spring and summer, RANs will need to be created now. Velma volunteered to pass this message along to Mike Deal.

Questions/Comments Related to SOAR S:

Ellen distributed the Students Recommended for Exemption of FYE 1220 Requirement form and asked coordinators to remind freshmen that Conversations with Professors takes place on Sunday.

Janet reminded coordinators that non-traditional students who test out of learning support need to be advised in the advisement centers.

Finally, coordinators were reminded that all students—even those who have been pre-registered for a full load—need to attend registration to print out their schedules and complete the evaluation form for Admissions.

- Summer SOAR
 - SOAR 2008 Evaluations
 - Core curriculum continues to be a challenge for students and parents to fully comprehend—especially first-time students.
 - Need to re-think how we discuss course registration. While we may say that students will get a class, it does not necessarily mean that the student will get the section of class desired. Students need to have alternate selections made for different course sections.

→SOAR 2009 Message

Coordinators discussed with Erin Campbell the possibility of using the SOAR notebook as the foundation for the student's advisement notebook. Erin will forward an inventory of the contents of the SOAR notebook to Amy.

Amy distributed a copy of what coordinators had previously agreed should be the covered in each SOAR session and asked for additions/deletions.

- It was noted that the Limited Course Withdrawal Policy (http://academics.georgiasouthern.edu/advisement/aa_policy.html) needs to be discussed in both the Advisement and the First Year session and in Conversations with Professors.
- Coordinators were also reminded that the goal is to utilize the time completely and effectively and be upbeat and engaging. Colleges need to think about what the ultimate take-away message is. What do you want your students to remember? What is the best way to communicate this message?
- Colleges need to discuss possible outcomes back in their advisement centers and come to the February AAC meeting prepared to finalize their college-specific outcomes.

Potential College Session Outcomes

- Through a discussion of the college organizational structure, students will know who to contact for help in resolving problems.
- Through a discussion of what the specific learning experience is for the students enrolled in that college, students will understand the connection between extracurricular activities and their overall learning experience.
- Through a discussion of the attributes of college graduates, students will appreciate the qualities that future employers seek in Georgia Southern students and how the college prepares students to achieve these attributes.

- Through a discussion of the difference the college can make to the student (value added to the student by being enrolled in that college), students will understand how the college contributes to their overall preparation through different means.

Potential Advisement and the First Year Outcomes

- Through a discussion of advisement, students will understand what advisement does for them (what value is added).
- Through a discussion of advisement, students will understand the importance of building a four-year plan of study comprised of semester schedules that include both core and major courses (including holding realistic expectations when building course schedules).
- Through a discussion of advisement, students will appreciate the value added to their overall learning experience by the core (and the relationship of the core to the major).

Potential Advisement (Day 2)

- If homework was assigned on Day 1, coordinators need to follow-up on it.

Other Comments Related to SOAR

- Establish a competition for Public Relations' majors to create an orientation video that students will be asked to complete prior to their arrival for SOAR. Olivia volunteered to speak with Pam Bourland-Davis regarding this suggestion.
- Schedule a meeting for coordinators once the SOAR outcomes are finalized (after the February meeting) to share strategies for engaging students and communicating messages effectively.

Advisement

- Deans' Council Presentation
The Provost has invited representatives from each advisement center to give a brief (collaborative) presentation in late spring to the Deans Council on advisement. The AAC will discuss further at the February meeting.

- Course Registration Follow-Up
→ Results for spring 2009 were shared.
→ Benchmark—Coordinators agreed to a 50% benchmark.

Spring 2009 Enrollment	
UG—13388 (85%)	
G—2061 (13%)	Total: 15582
PB—133 (1%)	Up by 686
Summer 2009 Enrollment	
UG—4200 (83%)	
G—834 (16%)	Total: 5067
PB—33 (1%)	Down by 2964

- Spring Student-Athlete Advisement
→ Logistics
Matt will draft tentative schedules by team based on advising 10 students in 30 minute blocks.
The session has been scheduled for Thursday, January 29th, starting at 5 p.m. in the Bishop Building (has wireless access).

- Materials
The Preparing for Your Academic Advisement Appointment in Spring 2009 form has been revised and the revised copy attached to these minutes for the coordinators review. Coordinators are asked to provide feedback by email so that this form can be forwarded to Matt as soon as possible.

Coordinators agreed that if students show up without the form completed, they will be asked to schedule an advisement appointment in their advisement center.

- Limited Course Withdrawal Policy
(http://academics.georgiasouthern.edu/advisement/aa_policy.html)
Coordinators were reminded to speak with students during spring advisement about the implementation of this policy beginning fall 2009.
- Intervention
 - Academic Intervention Coordinator—Heath Browning
Heath expressed his willingness to work with colleges to intervene with students.
 - Registered Less Than 12 Hours
At the November 10, 2008 AAC, it was decided to delay (for fall 2008 only) the follow-up on students registered for less than 12 credit hours to the spring semester. In the future, these calls should be made at the same time as course registration follow-up calls.
 - Academic Probation/Intervention
 - Academic Good Standing
 - *Congratulations
 - *HOPEJanet was asked to share the numbers of students required to participate in learning support from spring 2008 and spring 2009. The overall number declined for the first time ever in spring 2009.

Professional Development

- Wednesday, January 21, 2009, Brown Bag Discussion of Article: *Presentation on Study Abroad Opportunities and Ellen Murkison's NACADA Presentation*
- Wednesday, February 4, 2009, NACADA Webinar: *Success with Parent Education: Dialoguing with the New Student and their Parents at the Collegiate Level*

For the Good of the Order

CLASS announced its new location in Foy on the 3rd floor.

COST announced its new location in the Science and Technology Building, Room 1116.

The meeting was adjourned at 4:15 p.m.

Next Meeting: Monday, February 9, 2009, President's Conference Room, Marvin Pittman Administration Building, 1 p.m. to 4 p.m.